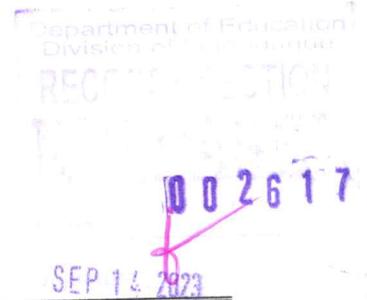




Republic of the Philippines  
**Department of Education**  
MIMAROPA Region  
SCHOOLS DIVISION OF MARINDUQUE



**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

TO : Asst. Schools Division Superintendent  
Chief Education Supervisors  
Administrative Officer V  
Heads of Public Elementary and Secondary Schools  
All Others Concerned

FROM :  **LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent *fw*

SUBJECT : **OBSERVANCE OF NATIONAL TEACHER'S MONTH / WORLD  
TEACHER'S DAY CELEBRATION**

DATE : September 12, 2023

1. In support of Presidential Proclamation No. 242 s. 2011 and Republic Act No. 10743 s. 2016, re: National Teachers' Month / World Teachers' Day Celebration, the Schools Division of Marinduque leads the conduct of various activities that commence on September 11, 2023 and culminate on October 5, 2023 with the theme "Together4Teachers".

2. The celebration aims to:

- a. pay tribute to the teachers who tirelessly fulfill their duties in the essence of professionalism, responsibility, and compassion;
- b. honor teachers for all the sacrifices and efforts they share to help learners attain their goals in life;
- c. appreciate significant contributions teachers make to their schools and communities;
- d. feature exemplary stories of teachers in performing their duties and how they have influenced and made great changes to their learners; and
- e. advocate the celebration to different organizations.

3. Participants in this celebration are the Schools Division Office personnel and heads of elementary and secondary schools. They are invited to participate in various activities outlined for the month-long celebration.

*DepED Marinduque: Heart of the Philippines.  
"Lead to Excel. Excel to Lead."*

SocMob/MMM



Malusak, Boac, Marinduque

Email: [deped\\_marinduque@yahoo.com](mailto:deped_marinduque@yahoo.com) • Tel. No.: (042) 332-1009 • Fax No.: (042) 332-1611

4. Schools are encouraged to advocate and conduct their respective related celebrations at their levels through the following suggested activities:

- a. posting of streamer on their respective school facades;
- b. posting of quotes/thoughts/admirations to teachers or say "Thank You Teacher" using the hashtag #GuroKoInspirasyonKo on their respective social media accounts;
- c. changing the social media account profile and/or cover photo temporarily at least until October 5, 2023 using suggested profile frame;
- d. ring school bell three times at ten o'clock in the morning followed by simultaneous saying of the Panalangin Para sa mga Guro on October 5, 2023. Copy of the prayer shall be forwarded to schools at a later date.

5. Copy of the World Teacher's Month collaterals can be downloaded via <https://bitly.ws/Ueez>.

6. All expenses that will be incurred from the conduct of related activities shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

7. All schools shall submit a Narrative Report including **raw photos** of their respective celebrations encoded on A4 size bond paper in portrait orientation, Bookman Old Style, font size 12, and saved in MS Word format on or before October 21, 2023 via link <https://bitly.ws/Uejd>.

8. Attached to this Memorandum are the following enclosures:

Enclosure 1: Related Contests and Their Mechanics

Enclosure 2: Schedule of Activities

Enclosure 3: Executive and Working Committees

Enclosure 4: Template of the WTM/WTD Narrative Report

9. Wide and immediate dissemination of the contents of this Memorandum is desired.

Enclosure 1

## **ACTIVITIES RELATED TO WORLD TEACHER'S MONTH CELEBRATION**

### **A. KICK-OFF ACTIVITY**

This activity shall be conducted on September 18, 2023 during the Monday convocation. All SDO-based personnel are enjoined to attend.

### **B. OTHER ACTIVITIES**

#### a. Dental Care

A Mobile Dental Care (Oral prophylaxis) will be available for teachers. This is part of the services given to the teachers as their "Me time" perks. Venue and schedule shall be announced later.

#### b. Pag-IBIG Services

This service will be available to all DepEd-Marinduque teaching and non-teaching staff. Part of the service is the processing of application for Pag-IBIG Loyalty Card. Schedule of the availability of this service shall be announced later.

### **C. CONTESTS**

1. **Teachers Got Talent Vocal Solo and Duet Singing Contests.** This aims to showcase the singing talents of teachers and prove that they are not only good at their chosen career as teachers but also at their own abilities. This contest is open to School Heads of the elementary and secondary schools.

#### **Mechanics**

##### Elimination Round

1. Each district shall have at least one (1) entry for any of the categories submitted in MTV format using any applicable recording tool.
2. There must be one (1) male or female contestant for the vocal solo and two (2) any mix of genders for the duet.
3. A contestant can only join once in any of the categories.
4. The participant may give their own rendition of a song (English or Filipino) of any genre or may be an original composition.
5. Accompaniment must be minus one only.
6. Artist/s of the pre-qualified entries shall be notified shortly after the elimination round.
7. An entry must earn an average of 85% in order to pre-qualify and advance to the contest proper.
8. Submission of entries for the elimination round is on or before September 25, 2023 via link <https://bitly.ws/UduE> with the following file name:  
SoloNameofartistSchoolname or DuetNameofartistsSchoolname

##### Singing Contest Proper

1. Contestants shall wear appropriate and decent attire.
2. The contestant must display lyrical mastery of the song. A deduction of 10 points will be imposed for using prompter or similar means.

3. The prequalified contestants must be physically present during the talent day on October 5, 2023 at nine o'clock in the morning.

Criteria for Judging:

These criteria shall be used both in the elimination and contest proper.

Criteria	Score
Voice quality and Tonality	40%
Control and Technique	30%
Interpretation and Expression	20%
Stage Presence and impact	10%
Total	100%

2. **Narrative of the Exemplary Life Story of a Teacher.** This aims to feature life stories of teachers themselves. This activity aims to feature how exemplary teachers achieved success in their field of work, what they have gone through to become the teacher she is now, and how they bravely fought life's battles as they perform their tasks, community member, philanthropist, advocate, and similar accounts. Deadline for submission of entries shall be on or before September 30, 2023 via link <https://shorturl.at/hqFN8>. Narrative shall revolve around the following talking points:

- a. introduction;
- b. professional background;
- c. personal and professional philosophies;
- d. stories to tell on their sacrifices then and now;
- e. life battles conquered in the performance of their job, and
- f. others

#### **Mechanics**

1. This contest is open to male and female teachers from elementary and secondary schools. Entries may be written by another teacher or the featured teacher themselves.
2. The composition may be in English or Filipino and must be at least 100 but not more than 120 sentences long and shall revolve around the theme that reflects the actual life story of the featured teacher.
3. The narrative must be an original composition.
4. Three (3) pre-qualified entries shall be selected from the actual entries to yield one (1) winner.
5. Entries shall be submitted in MS Word format, Times New Roman font style, font size 14, and neatly written on an A4 bond paper size in portrait orientation.
6. Submission of entries shall be via link: <https://shorturl.at/hqFN8>

Criteria for Judging:

CRITERIA	SCORE
Organization of ideas	30%
Grammatical accuracy	10%
Substance and content	40%
Originality	10%
Relevance to the theme	10%
Total	100%

#### **D. CULMINATING ACTIVITY**

- a. Announcement and presentation of winning entries for the Narrative on Exemplary Life Story of a Teacher.
- b. Singing Contest proper.
- c. Palaro ng Lahi. This is a form of get-together event that aims to provide leisure activity to the SDO-based personnel through bodily movement. Groupings will be released at later date.
- d. Cool down Zumba.

**SCHEDULE OF ACTIVITIES**

<b>Date</b>	<b>Activity</b>
September 1, 20223	Kick - off activity
	A Tribute to Teachers (AVP)
	Launching of Activities and Contest
	Zumba
September 12 - 20, 2023	Advocacy Activities
October 1, 2023	Submission of Entries for the Contests
October 2-3, 2023	Judging of Entries for the Narrative Contest
October 5, 2023	Culminating Activity
Morning	Singing Contest and Announcement of winners of the contest conducted
Afternoon	Palaro ng Lahi Cooldown Zumba

**EXECUTIVE AND WORKING COMMITTEES**

**EXECUTIVE COMMITTEE**

**DR. LYNN G. MENDOZA**

OIC, Schools Division Superintendent

**FELIX M. FAMARAN**

Assistant Schools Division Superintendent

**MARIA CECILIA S. MANAY**

Chief Education Supervisor, SGOD

**JOHN M. CHAVEZ**

Chief Education Supervisor, CID

**MAY BERNADETH O. DE LA ROSA**

Administrative Officer V

**WORKING COMMITTEES**

<b>COMMITTEE</b>	<b>Chairperson</b>	<b>Member/s</b>
Planning and Overall Coordination	Melanie M. Mendoza	Mayda N. Lagran
Registration	Marisol O. Luarca	Glaiza T. Palatino
Technical	David M. Zoleta	Kelvin J. Labaguis
Games	Abet R. Faundo	Rey R. Raymundo Melanie M. Mendoza Benedicto Mogol Perry N. Jardiniano
Communication and Documentation	Dr. Fretzie P. Alcantara	Mayda N. Lagran
Physical Arrangement and Decoration	Engr. Arnold M. Moreno	Edgar H. Loto Jefrelle De Silva
Resourcing and Mobilization	Mayda N. Lagran	Melanie M. Mendoza
Food and Refreshment	Ruby M. Tan	Glynnis Lizette Paz Paul Angelo Rianzares
Zumba	Julius Allen L. Fellizar	
Health and Emergency	Dr. Rica Mai O. Larga	Ma. Concordia M. Ebor Jarenz S. Narito Ma. Kristine Nicola DM Iglesia

1. The Executive Committee – serves as overall decision and policy making body in coordination with the technical working teams.
2. The Registration Team – provides registration form and makes sure all participants are registered and keeps the records of their attendance.

3. The Planning Team and Overall Coordination – drafts and submits the activity proposal for approval; finalizes the activity matrix and communicate the same to all the teams; acts on the concerns of the teams, directs the flow of the activity.
4. Games – conceptualizes games to be played, facilitates conduct of games and declares winners.
5. Prepares Zumba piece, facilitates and choreographs for the group conduct of Zumba during the Culminating activity.
6. The Technical Team – makes sure that all technical needs and assistance is provided for the smooth flow of the event; takes care of the sound system such as microphones, speakers, provide laptop, projector, wide screen and ensure all the VTRs to be used are in proper order and are functional. Assists in the preparation of Audio - Visual Presentations, if any.
7. The Physical Arrangement and Decoration Team - prepares the venue of the activity (SDO quadrangle) and ensures that the venue is free form obstructions.
8. The Resourcing and Mobilization Team - Conducts partnership activities;
9. The Food and Refreshment Team – ensures that food and refreshment are available and facilitates orderly serving of such.
10. Health and Emergency – stand-by team to attend to the health and emergency concerns of the Palaring Lahi participants.

Enclosure 4

**TEMPLATE OF THE NARRATIVE REPORT**

District	
Name of School	
Name and Signature of School Head	
Narrative:	
Photos	